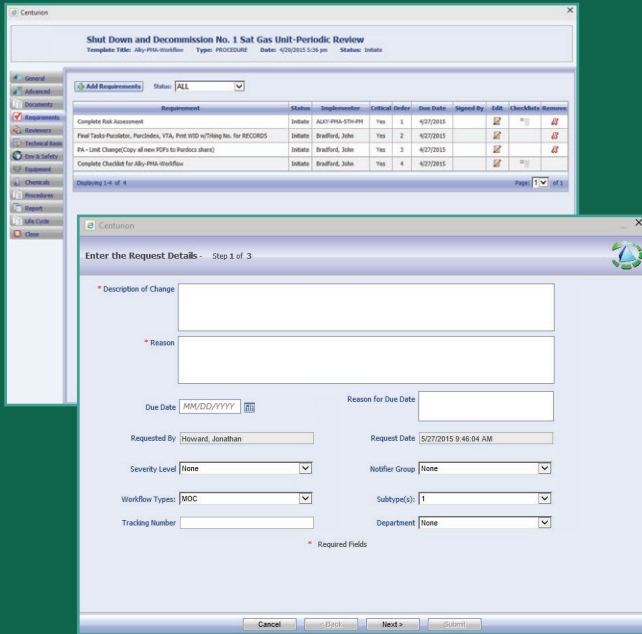# CENTURION

Electronic management of change workflow solution

atr

Centurion automates your management of change process to help ensure compliance with industry regulations.
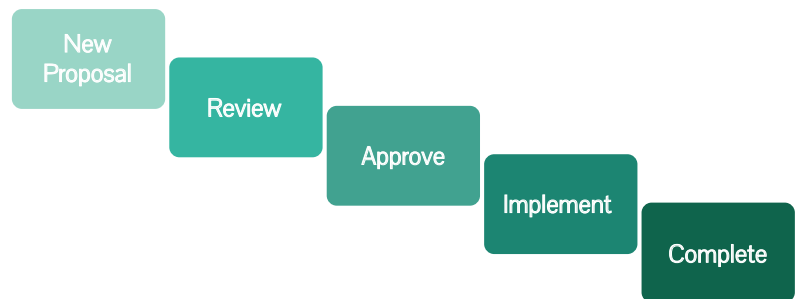

Centurion simplifies, streamlines, and drives your workflow process through completion, securely storing an audit trail of all workflow process activity.

Centurion simplifies workflow and maintains records for virtually any type of change including:

- Not-in-Kind Equipment
- Procedure Revision/Creation
- Process
- Chemicals
- Facilities Siting

- Feedstock
- Personnel
- Pre-Startup Safety Review
- Process Hazard Analysis

Take Control of Your Workflow Process

Centurion makes it easy by using a workflow template model. First, create a template by specifying the workflow, adding your requirements, and identifying reviewers. The next time you request a change, Centurion automatically attaches the correct requirements, reviews and approvals.

Increase Workflow Visibility

Increase visibility and employee accountability of workflow progress throughout your organization.

Simplify the Auditing Process and Streamline Compliance

Quickly provide workflow documentation needed to easily pass audits and to show compliance with OSHA and other regulations.

Quickly Identify Workflow Problem Areas and Slowdowns

Centurion's reports help you quickly assess workflow progress and identify bottlenecks in need of attention.

Track All Activity with Extensive Reporting Capabilities

View reports to easily see various activity status.

Expedite Progress with Automatic Email Notifications

Promptly notify employees or employee groups of workflow activity.

Change Request Capability for Your Entire Organization

Change requests can be initiated by anyone in your organization. Before the request can move forward, a supervisor verifies completeness and validity.

CENTURION

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Features:

- **Customizable workflows:** Match or streamline your current paper-based proposal process.

- **Automated workflows with system generated notifications:** Automatic notification of action items that require attention. Customizable schedule for normal or emergency response turnaround.

- **Approval groups:** Broad category of user roles that take part in Centurion work items including Notifier, Verifier, Reviewer, and Implementer groups.

- **Easy to access web-based solution:** Using a simple web-based interface, Centurion makes it easy for all users to request changes without installing software on every computer.

- **Extensive Reporting:** Numerous reports are available including: outstanding work items, temporary work items, workflow details report, work items under review, tabled work items, and more.

- **Complete audit trail:** Because Centurion uses state-of-the-art database technology, you have secure data to help you pass audits and provide management reports.

- **Checklists and checklist logic:** Split larger requirements into smaller ones with checklists. Use checklist logic to add action items to future workflow phases depending on how a checklist item is answered.

- **Individual or group approvals:** Work items can be approved by one person or can require group approval.

- **Parallel and sequential work item routing:** Reviewers can perform their work according to a pre-defined sequence or simultaneously.

Technical Specifications

Centurion runs on a Windows Server 2008/2012 web server. Data is stored in a secure central database for tracking and auditing. Centurion works with your existing Microsoft SQL Server or Oracle database management system (DBMS).

- Client access: Any computer running Windows 7 or above.
- Browser support: Internet Explorer 10 or higher.

Centurion is Part of ATR's PRiSM Suite

ATR's PRiSM performance suite is an integrated enterprise solution that provides powerful, streamlined integrated capabilities in the following areas:

- SmartProcedures procedure lifecycle management solution
- Centurion management of change solution
- TRAQS and Challenge learning management system
- Intrepid incident investigation and resolution tracking

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Compliance Management

Visual Navigator — USER ACCESS
Access reports, assignments, procedures and training with a graphical interface and information portal

SmartProcedures™ — PROCEDURES
Complete procedure management with flexible, interactive output
Procedure CBT   Periodic Review
Expert Step Analyzer   Procedure Flowcharter
MS Word Importer   FlexViews™

Centurion — MOCs
Management of change, PHA, PSSR and action tracking

Intrepid — INCIDENT REPORTS
Incident Investigation management and resolution tracking

PRiSM

Quality & Safety Management Platform
Site Administration
Document Manager
Equipment/ Operating Limits
Report Manager
Notification Module
Integrated Modules — SAP, Peoplesoft, Lotus Notes, Documentum, Maximo, etc.

Learning & Knowledge Management

TRAINING — TRAQS
Training Records and Qualifications System

Challenge
Create and manage tests and test questions

Report Manager
Manage and create custom and relevant reports

Skills Module
Define and track required skills training for employee job proficiency

SCORM
Import and assign SCORM compliant training exercises

Procedure CBT
Computer Based Training (CBT) generated from procedures